

BULLETIN

IMPORTANT REMINDERS & NEW / CLARIFYING INFORMATION COVID-19 – January 5, 2021

(The **yellow highlighted area** is specified as new or clarification, per recent updates made by the Public Health Unit)

- Remain 6 feet/ 2 metres apart, whenever possible, even when properly wearing a mask.
 - Wipe down touch points before and after your shift. This includes wiping down the surface where you eat.
 - Call Sherry Lynn (Ext. 213) or Suzanne Jaekel (Ext. 285), and do not come to work unless cleared if:
 - You have new / worsening symptoms (per the listing in our policy and posted on the door and timeclocks.)
 - You have a plan to travel outside of the country
 - You 've had contact with someone who tested positive for COVID-19
 - You've been contact with a probable cased of COVID-19.
 - **Someone in your household required testing and is awaiting results.**
- (Prior to calling Shery Lynn or Suzanne, you may want to complete the online COVID assessment for instructions and book an appointment, if necessary. A call to Sherry Lynn or Suzanne still needs to occur right away.)
- Please follow the advice of the public health authorities; including requests to limit indoor visiting to those within your same household, or with people who live on their own.
 - Remember, we do need everyone onsite and working if they are able to be. That said, your attendance record will not be impacted when you need to be off work for COVID-related reasons.
 - Please do your part to avoid crowding in the washrooms / locker rooms.

Thank you.